

DRESS CODE

An individual's grooming and choice of clothing have a bearing on how others react to him or her; and therefore, have a significant impact on his or her behavior. We ask that all students dress in a neat manner appropriate for school. Clothes that reveal too much "bare skin" are a distraction to our learning environment.

- ❖ **No portion of a student's chest, belly or bottom may show, and no bare backs.**
 - ★ All straps on tops must be at least ½ inch wide.
 - ★ All undergarments must be completely covered.
 - ★ Halter tops are not permitted.
 - ★ All shorts must have at least a 4 inch inseam.
 - ★ **The midriff must not be revealed when arms are raised overhead (e.g. during PE).**
- ❖ Other types of inappropriate clothing
 - ★ Pajama style clothing is not permitted.
 - ★ Clothing may not advertise alcohol, drugs, tobacco or any other offensive material.
 - ★ Any style of clothing or accessory that:
 - interferes with or distracts others from the learning process
 - constitutes a threat to the safety of the student or others
 - affects how others react to the student
 - is offensive to students or staff
- ❖ Be prepared for PE
 - ★ Appropriate shoes must be worn for PE.
- ❖ Dress Code violations
 - ★ Students wearing "inappropriate" clothing will be sent to the office to:
 - call home OR
 - borrow clothing from our clothing closet
 - ★ The inappropriate clothing item will be kept until the loaner is returned, clean.
- ❖ Please be aware of how your student is choosing to present himself/herself to others.

HATS AND HAIR

- ❖ Students may wear hats to school under the following conditions.
- ❖ Students (both male and female)
 - ★ must remove any headwear while inside **any** room
 - ★ All hats/caps must be worn as intended with the bill in the front.
- ❖ Students who fail to abide by this rule will have their hats taken away and returned at the end of the day, OR it may need to be picked up in the office by an adult.
- ❖ The school will not be responsible for lost or damaged hats
- ❖ Hair must be clean and well groomed. Hair color that drips when wet is not allowed.

CELL PHONES

Students must keep their cell phones **off and put away** during the school day. Phones need to be turned **off** before riding the bus and stay off until they arrive back at their bus stop at the end of the day. Students that are dropped off at school must turn their cell phones off when they arrive at school. If a student needs to use their cell phone during the school day they must obtain permission from a teacher or other staff member. Then, the call must be made in their presence.

FOCUS ROOM

Students are sent to the focus room for Level 2 offenses. See Rules and Enforcement Procedures.

POINT SYSTEM

All students begin with 100 points in trimester 1(one). Students lose specific points according to the 3 levels of behavior. See Rules and Enforcement Procedures. Students may earn back 12 points per trimester. Students below 70 points become ineligible. If students are below 70 points at report card time they start the new trimester at 90 points or less. See Ineligible Status below.

DETENTION

Students may be assigned to detention by the administration for leveled offenses. Please see Rules and Enforcement Procedures.

- ❖ Detention is during morning recess and lunch recess.

SUSPENSIONS

All suspensions from school result in student ineligibility, whether in house or at home.

- ★ A conference may be held with the student and parent to determine next steps
- ❖ We want to work with students as long as they:
 - ★ show that they are learning from their mistakes
 - ★ want to contribute to a positive learning environment
- ❖ More serious steps will be taken when little or no change is evident, and we have exhausted all available means to affect change. This may include a referral to an Alternative Education Program.

INELIGIBLE STATUS

- ❖ Students become ineligible for extra-curricular activities (including graduation ceremony and graduation dance) based on academic performance and schoolwide/classroom behavior until the next report period (4 weeks).
 - ★ Do not earn a 2.0 academic GPA or classroom citizenship GPA
 - ★ Have an "F" and/or 3 D's in academic or classroom citizenship on any progress report or report card
 - ★ Fall below 70 points
- ❖ Students become ineligible for extra-curricular activities based on School-wide Points when they fall below 70 points at any time during the school year
 - ★ Students who have been suspended may be ineligible for up to 4 weeks. A general rule is 1 day of suspension = 1 week of ineligibility
 - ★ Students may practice on sport teams at a coach's discretion but may not play any games.

STAYING AFTER SCHOOL

Students must leave campus immediately after school unless they are under adult supervision.

- ❖ This includes:
 - ★ Study halls, after school sports (games and practices), watching any Soulsbyville School event.
- ❖ Any child not picked up by 2:45 (1st – 5th) or 3:45 (6th – 8th) needs to sit in front of the office until their ride arrives.
 - ★ If you are going to be late picking up your child, please call the office.
- ❖ We do have a PM Club if your child needs a supervised place to go after school.

SATURDAY SCHOOL

We offer **Saturday School** 2 times a month (specific dates will be in the Parent Bulletin). This is a good way to make up absences, even if the work has been made up; students strengthen skills by using Study Island, Success Maker, and by doing other educational computer activities.

LATE WORK

Please help your student develop strong study habits by encouraging him/her to get work in on time. If work is consistently late, students may be ineligible for school activities such as assemblies, field trips or sports. Late work policy for 6th through 8th grades is as follows:

- ★ Improper heading = 10% off the grade earned
- ★ Up to 7 days late = 75% maximum credit possible
- ★ More than 7 days late = 60% maximum credit possible
- ★ Extra credit may be allowed but only when all assignments are turned in. It must be approved and arranged with the teacher.

REPORTING ABSENCES

- ❖ When your child is absent
 - ★ please call the school office (532-1419 ext. 2) between 7:45 am and 9:00 am
 - Someone from the school office will call to verify the absence if a parent/guardian has not called by 9:00 am.
 - Student absences from school result in poor classroom performance and poor grades. Excused absences of 3 consecutive days or 10 cumulative days during the school year are considered excessive. After three unexcused absences or three tardies over thirty minutes or a combination of unexcused absences and tardies your child is considered truant. By law, students missing more than ten school days, whether excused or not, must be reported to the School Attendance Review Board (SARB).

TARDIES

Excessive unexcused tardies may cause your child to become ineligible for school activities such as assemblies, field trips, or sports. Referrals with point loss **may** be given as well. By law, excessive tardies, whether excused or not, must be reported to the School Attendance Review Board (SARB). Individuals that arrive late interrupt the flow of teaching and learning going on in the classroom. Please be considerate; get to school and class on time.

MISSED ASSIGNMENTS/ABSENCES

Please help give your child the best education possible whenever practical by making vacation plans and medical appointments at times that cause the least amount of disruption to their school day.

- ❖ If, however, a child has to be absent, it's the student's responsibility to get and make up all missed work as soon as possible. The following procedure has been established:
 - ★ Absence due to illness
 - Given one class day, per day of absence, to make up the work
 - ★ Failure to make up the missed assignment(s)
 - Student receives a zero (e.g. tests, quizzes, classroom assignments & homework)
 - ★ Classwork/homework requests
 - Notify the office by **9:30 AM** (532-1419 ext. 2 for K-5 and ext 152 for 6-8)
 - Assignments will be available in the main office after 2:30 PM the same day for K-5
 - Assignments will be available in the Nest after 3:30 PM the same day for 6-8
- The Main Office and the Nest close at 4:00 PM**
- Homework assignments are also available at <http://www.schoolnotes.com>

INDEPENDENT STUDY

Independent Study may only be issued for an absence lasting five or more days.

Requests may be made in the office at least **two weeks in advance**, when possible. (It does take time to get the work together.) Independent study assignments must be turned in to the home room teacher the day the student returns to school.

INTERNET USE AGREEMENT

In order to use the internet students and parents must sign the internet agreement. Internet use is a privilege not a right.

GOOD MANNERS

One of our educational goals is for students to realize the importance of courtesy in our society and regularly practice good manners. Our assemblies provide an excellent opportunity to put some rules of etiquette into action. We continue to encourage families to join us during assembly times and help us recognize student achievement. Please do your part in:

- attentive listening
- being still and quiet
- applauding
- And managing these good behaviors for any guests that you bring to our assemblies.

We sincerely appreciate our school community's efforts at maintaining exceptional character training, including good manners.

RETENTION/PROMOTION

Our School Board Policy, in combination with state legislation prohibits social promotion and directs that students will be promoted by their teachers based upon citizenship and academic performance.

NO FINIANCIAL RESPONSIBILITY FOR PROPERTY

Soulsbyville School and the Soulsbyville School District assumes no liability or financial responsibility for theft, loss, costs, and expenses arising out of any liability or clam of liability for damage to any personal electronic device (such as a cell phone).

The privilege of carrying a personal electronic device onto the school campus may be revoked and/or the device may be impounded if the rules are not followed or if school administration deems it necessary to ensure school safety.

Confiscation of Property: Student should not bring personal property such as iPods, radios, CD players, toys, or athletic equipment to school unless permission has been granted by the site administrator or designee. In any case, the school will not be responsible for personal property. The replacement or repair of personal property used at school is the responsibility of the owner.

When a student brings personal property to school without permission to do so or if the possession of such property results in the disruption of the educational process, such property may be confiscated. Parents are to contact the school administrator/designee to arrange for the return of the confiscated property.

SCHOOL JURISDICTION

The Educational Code states that when troubling situations happen outside of school and affect the learning environment at school, Soulsbyville School has the right to discipline the students involved in the situation.